

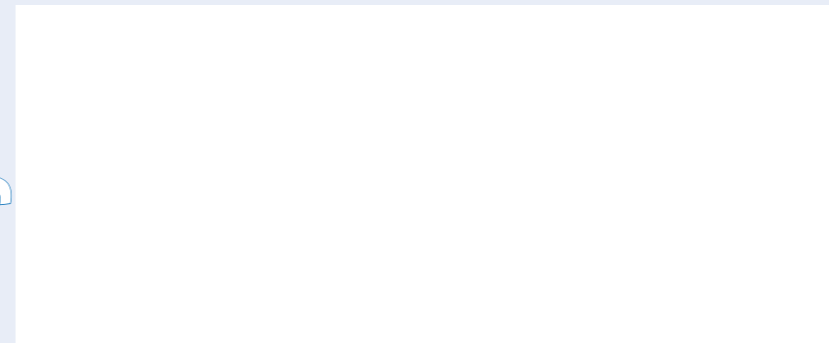


# Annual Enterprise Survey 2007/2008

AF/MW/01

Manufacturing and Wholesale

Annual Enterprise Survey



### For help and information:

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64 9 920 9103
- 📠 Fax: 09 920 9195  
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- 📧 Email: [aes@stats.govt.nz](mailto:aes@stats.govt.nz)
- ✉ Mail: Statistics New Zealand  
Freepost 10007  
Private Bag 92003  
Auckland

Are the address details above correct? If not, please use the boxes below to correct any errors.

Contact name	<input type="text"/>
Business name	<input type="text"/>
Street number and name or PO Box number	<input type="text"/>
Suburb	<input type="text"/>
City	<input type="text"/>

Please complete, sign and return this questionnaire in the envelope supplied, **within 30 days** of receiving it.

#### Purpose of this survey:

The purpose of this survey is to collect statistics from a cross section of New Zealand businesses in a wide selection of industries.

The financial data collected by this survey is used in the production of a range of economic indicators. An example is Gross Domestic Product (GDP), which measures economic activity in New Zealand. These statistics help government and other organisations in planning and decision making.

#### Compulsory requirement:

The taking of this survey has been approved by the Minister of Statistics and the return of this questionnaire duly filled in and signed is a compulsory requirement under the Statistics Act 1975.

#### Confidentiality of information supplied:

Only people authorised by the Statistics Act 1975 are allowed to see your individual information, and they must use it only for statistical purposes. Your information will be combined with similar information to prepare summary statistics.

As Government Statistician I thank you for completing this survey. Your information contributes to statistics available for business decision-making. To find out how Statistics New Zealand can help your business grow, contact our information centre on 0508 525 525.



Geoff Bascand  
Government Statistician

Please answer the questions on the following pages →



### Other Details

**78** How long did it take you to complete this questionnaire?

Include:

- The time spent reading the instructions, working on the questions and obtaining information
- The time spent by all employees in collecting and providing this information

0006

<input type="text"/>	hrs	<input type="text"/>	mins	<input type="text"/>
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**79** Comments

Please make any comments that would help Statistics New Zealand interpret the information that you have given.

**80** Who should we contact if we have any queries about this questionnaire?

Name

Position

Email

Phone  Fax

I declare that this questionnaire has been completed to the best of my knowledge.

Signature

Date

Day Month Year

**Thank you for your time and effort**

**The main results of all our surveys are available at [www.stats.govt.nz](http://www.stats.govt.nz)**





## Intangible Assets



### 50 Value of intangible assets

For example:

- Goodwill, brands, and trademarks
- Rights to use a copyright, patent, software or knowledge produced from research

Opening Book Value  
3810 \$           000

Closing Book Value  
3811 \$           000

Please describe the main items

### 51 Amortisation of intangible assets (only for current year)

3812 \$           000

### 52 Revaluation of intangible assets (ie intangible assets revalued in the current year)

3813 \$           000

Please describe the main items

## Capital Work During the Financial Year

### 53 Value of capital work undertaken by **own** employees

Capital work should be calculated as:

Work done by your **own** employees in the last financial year which has been capitalised in the books of account. This will have been INCLUDED in your answers to the Fixed Assets section (questions 40 to 49) and EXCLUDED from the Expenditure section (questions 16 to 32).

2802 \$           000

Please estimate the percentage of the total capital work above that is:

a) Capitalised salaries and wages 2803     %

b) Other costs which have been capitalised (eg materials) 2804     %

Please describe the main items



### 12 Income from direct government subsidies and cash grants

For example employment subsidies

0700 \$           000

Please describe the main items

### 13 All other operating income

For example:

- Management fees
- Income from operational leases
- Renting and leasing of plant and machinery, etc

0801 \$           000

**Don't** include items already included in the income section above

Please describe the main items

### 14 Non-operating items of income

For example:

- Bad debts recovered
- Profit on sale of capital assets above book value
- Gains on revaluation of capital assets
- Gains on exchange transactions
- Insurance claims received
- Gains before tax from extraordinary transactions
- Subvention receipts

0915 \$           000

Please describe the main items

### 15 TOTAL INCOME TOTAL of questions 5 to 14

1000 \$           000

This is total A

## Expenditure

### 16 Goods purchased for resale without further processing (ie for sale in the same form in which they were purchased)

Note: include import duty paid on these purchases

1120 \$           000

**Don't** include materials for use in processing and packaging

Please describe the main items

### 17 Purchases of other goods and materials

For example:

- Materials for use in manufacturing
- Packaging materials and containers

1150 \$           000

**Don't** include goods purchased for resale

Please describe the main items





## Stocks



### 33 Stocks of goods purchased for resale

For example trading stocks

Opening Stocks  
2120 \$           000

Closing Stocks  
2220 \$           000

### 34 Stocks of raw materials for use in production

For example:

- Materials used in production
- Containers and packaging
- Livestock (bought for processing)

Opening Stocks  
2140 \$           000

Closing Stocks  
2240 \$           000

### 35 Finished goods

For example items manufactured or processed from stocks owned by this business (whether undertaken by this or any other contracted business)

Opening Stocks  
2163 \$           000

Closing Stocks  
2263 \$           000

### 36 Work-in-progress

For example:

- Items being manufactured or processed from stocks owned by this business (whether undertaken by this or any other contracted business) but not yet completed
- Services provided by this business (whether undertaken by this or any other contracted business) but not yet completed
- Work not billed at the end of the financial year

Opening Stocks  
2164 \$           000

Closing Stocks  
2264 \$           000

### 37 TOTAL STOCKS TOTAL of questions 33 to 36

Opening Stocks  
2199 \$           000

Closing Stocks  
2299 \$           000

This is total C

This is total D

## Surplus or Deficit Calculation



Note: 'Surplus' has the same meaning as 'Profit' and 'Deficit' has the same meaning as 'Loss' for the purposes of this questionnaire.

### 38 Operating surplus or deficit before tax equals:

Total Income	(Total A - page 5)	2301	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	000										
Minus Total Expenditure	(Total B - page 7)	2302	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	000										
Minus Opening Stocks	(Total C - page 8)	2303	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	000										
Plus Closing Stocks	(Total D - page 8)	2304	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	000										
Equals SURPLUS										2390	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	000	
or DEFICIT										2390	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	000

If the calculated surplus or deficit is different from that shown in your annual accounts please give the reasons

## Dividends

### 39 Total of dividends paid and dividends proposed by this business for the financial year

Dividends paid and proposed should be calculated:

- Before the deduction of Dividend Withholding Tax
- Before any allowance for imputation credits

0013 \$           000

Include:

- Interim dividends
- Proposed final dividends

**Don't** include final dividends from the previous year paid in this financial year